

Dear Young Person/Parent/Guardian/Worker,

The following is a summary what will be happening on program each day, what the participant need to bring and what is provided. It also provides a summary of the available lunch options.

Kate Mastroianni

YOUTH DEVELOPMENT OFFICER

YOUTH SERVICES

Office Number: 9742 8155 (Mon-Fri, 9am-6pm, excluding Public Holidays)

	<u>DATE</u>	<u>ACTIVITY</u>	<u>INFORMATION</u>
W E E K 1	Monday 20th Sept 2.30pm-8pm	(Night Excursion) The Sun Theatre	<ul style="list-style-type: none"> ➤ Dinner will be a BBQ at the YRC with the Young People from our Breakaway program. ➤ There will be Popcorn and a Drink provided at the movies. ➤ BYO money for other snacks.
	Tuesday 21st Sept 10pm - 4pm	(YRC day) Heroes Vs Villains	<ul style="list-style-type: none"> ➤ Lunch Provided ➤ BYO snacks ➤ Dress up as either a Superhero or a Villain. Come as your favourite or make up your own. Prizes will be given for best dressed & most creative.
	Wednesday 22nd Sept 9.30pm-4pm	The Royal Melbourne Show	<ul style="list-style-type: none"> ➤ BYO Money for lunch, show bags & rides. ➤ BYO sunscreen & a hat. Although it may not be a warm day, you will get burnt, so dress appropriately. Please wear appropriate shoes for the rides.
	Thursday 23rd Sept 9.45pm-4pm	MSAC & McDonalds	<ul style="list-style-type: none"> ➤ BYO Money for lunch and snacks. ➤ Bring your bathers, towel & a change of clothes.
	Friday 24th Sept 10am- 4pm	(YRC day) Grand Final Footy Fever	<ul style="list-style-type: none"> ➤ Lunch & Drinks are provided, but BYO snacks. ➤ Wear appropriate shoes, as we will be playing sports.
W E E K 2	Monday 27th Sept 9:30pm-4pm	Melbourne Aquarium & DFO South Wharf	<ul style="list-style-type: none"> ➤ BYO Money for lunch and shopping. ➤ Dress appropriately (according to weather on the day), as we will be walking from one venue to the next.
	Tuesday 28th Sept 10pm- 4pm	(YRC day) Survivor YRC	<ul style="list-style-type: none"> ➤ Lunch provided ➤ Wear appropriate shoes to be able to complete the activities we have planned.
	Wednesday 29th Sept 9.15am – 4.15pm	Horse Riding	<ul style="list-style-type: none"> ➤ Lunch Provided ➤ Bring Hat & Sunscreen ➤ Dress appropriately (according to weather on the day)
	Thursday 30th Sept 3.30pm-9pm	(Night Excursion) Laser Wars	<ul style="list-style-type: none"> ➤ Dinner provided. ➤ BYO money for snacks or other activities.
	Friday 1st Oct 10pm- 4pm	(YRC day) Movie Mania	<ul style="list-style-type: none"> ➤ Lunch provided ➤ BYO Snacks

For after hours Emergencies, call Kate on 0439 597 996.

IMPORTANT General Program Information

General

- Wyndham City Council - Youth Services reserves the right to make changes to the Holiday Action program without notice.
- Pick Up and Drop off points are at the Youth Resource Centre, 86 Derrimut Rd, Hoppers Crossing.
- Young People must stay with the program at all times. Young people cannot be dropped off or picked up from the venues. This is due to staffing ratios and safety issues.
- Participants are responsible for their own belongings. Participants are advised not to bring valuables. Wyndham City Council and its staff will not be held responsible for the loss of property or the loss of, or misuse of spending money.
- Sunscreen will be provided throughout the Holiday Action period. Youth Services encourages sun smart strategies i.e. hats, sunglasses

Time

- Please take note of the times above as they do vary depending on the travel time and distance.
- Participants need to arrive and leave the program at the set times.
- Parents/guardians can be charged \$5 for every five minutes that your young person is at the program before the starting time or after the finishing time. This contributes to the paying of overtime wages to staff for supervision.

Food

- Participants should bring their own lunches and snacks or money if facilities exist to purchase food, this will be indicated in the additional information sheet given upon enrolment, unless provided or otherwise stated in the program.
- Any food provided by Youth Services is to be shared equally amongst the group

Behaviour

Participant Behaviour Expectations

- Treat the program leaders with respect, respect others on the program and to respect the venue and the venues rules
- To make sure everybody feels welcome, comfortable and safe
- Not to touch other people's property
- Young people are to sign themselves 'in' on arrival and 'out' on leaving the program
- Council Programs do not allow young people to smoke and prohibit the use of alcohol and drugs

Youth Services operates under a "Three warnings and you're out" Behaviour Management system.

1st Written Warning- reminder about behaviour expectations

2nd Written Warning- time out for five (5) minutes from the activity and other young people to think about behaviour expectations followed by a discussion of expectations with key staff member.

3rd Written Warning: Appropriate disciplinary action will be taken. The young person will be informed of action to be taken and individual's parents may be notified and the outcome may result in expulsion from the program

However if the behaviour is totally unacceptable staff may ask young person to leave the program at anytime. If staff deems any persons behaviour unacceptable, staff will contact parent/s/guardian to arrange for the young person to be transported home (as well as any associated cost).

Shuttle Buses

Youth Services operates a Shuttle Bus service around the City of Wyndham to pick up and drop off participants on the Holiday Action program. There are designated pick up spots and there is a small cost each way. More information is available upon request.

Please contact Youth Services on 9742 8155.